

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

WEEKLY MEETING SCHEDULE July 13-17, 2009

MONDAY, JULY 13, 2009

- | | | |
|-------------|---------------------|---|
| * 4:30 p.m. | Board of Adjustment | Room 391—Northern Bldg. 305 E. Walnut Street |
|-------------|---------------------|---|

TUESDAY, JULY 14, 2009

- | | | |
|-------------|------------------------------------|---|
| * 5:15 p.m. | Veterans' Recognition Subcommittee | Room 200—Northern Bldg. 305 E. Walnut Street |
|-------------|------------------------------------|---|

WEDNESDAY, JULY 15, 2009

- | | | |
|-------------|---|---|
| * 8:30 a.m. | Aging & Disability Resource Center Board of Directors | ADRC of Brown County 300 S. Adams Street |
|-------------|---|---|

THURSDAY, JULY 16, 2009

- | | | |
|-------------|---------------------------|---|
| * 9:00 a.m. | Traffic Safety Commission | Highway Department 2198 Glendale Avenue |
| * 5:15 p.m. | Human Services Board | Sophie Beaumont Bldg. Boardroom A 111 N. Jefferson Street |
| * 6:00 p.m. | Library Board | Central Library 515 Pine Street |

FRIDAY, JULY 17, 2009

(No Meetings)

***Agendas Enclosed**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

“PUBLIC NOTICE OF MEETING”

PURSUANT TO SECTION 19.84 WIS. STATS., NOTICE IS HEREBY GIVEN TO THE PUBLIC THAT THE FOLLOWING MEETINGS WILL BE HELD THE WEEK OF JULY 13-17, 2009.

PUBLIC NOTICE

Notice is hereby given that a public hearing will be held before the Board of Adjustment created under and by virtue of the Brown County Shorelands and Wetlands Ordinance and the Floodplains Ordinance in Room 391, 3rd floor of the Northern Building, 305 E. Walnut St., Green Bay, on the 13th day of July, 2009, at 4:30 p.m. on an appeal taken by Robert Detrie Sr., denying his request for an addition to a structure adjacent to the floodplain that will be above the base flood elevation but not two feet above as ordinance requires. This project is located at 3755 Grove Road in the Town of Scott, tax parcel SC-1601-34.

Any person wishing to attend who, because of disability requires special accommodation, should contact the Brown County Zoning Office at 448-6480 by 4:30 p.m. on July 10, 2009, so that arrangements can be made.

Dated this 28th day of June and 5th day of July, 2009.

Brown County Board of Adjustment
Allan Duchateau
Charles Karnopp
Bill Ullmer
Richard Huxford-Alternate

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Brown County



305 E. WALNUT STREET
P. O. BOX 23600
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PHONE (920) 448-4015 FAX (920) 448-6221

VETERANS SUBCOMMITTEE

Jack Krueger, Chair

Sherry Steenbock, Vice Chair

Donald Bettine, John Walschinski, James Haskins,
Kristen Verhaagh, Duane Pierce, John Maino.

****Running Total of Veterans' Certificates: 1114**

VETERANS' RECOGNITION SUBCOMMITTEE

Tuesday, July 14, 2009

****5:15 p.m.****

Room 200, Northern Building
305 E. Walnut Street

1. Call meeting to order.
2. Invocation by Jim Haskins.
3. Approve/modify agenda.
4. Approve/modify minutes of May 12, 2009, and June 9, 2009.
5. Report from Jerry Polus on final Veterans' Day at the Brown County Fair.
6. Report from John Maino, if available.
7. Monthly Report from CVSO Jerry Polus.
8. Report from Chair Jack Krueger.
9. Report from Committee Members.
10. Such other matters as authorized by law.
11. Adjourn.

Jack Krueger, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

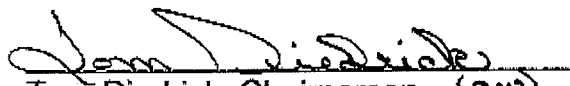
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**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD OF DIRECTOR'S MEETING
WEDNESDAY, JULY 15, 2009 AT 8:30 A.M.
ADRC OF BROWN COUNTY
300 S. ADAMS ST. GREEN BAY WI 54301**

AGENDA

Pledge of Allegiance

1. Adoption of Agenda.
2. Introductions.
3. Approval of the minutes of the regular meeting of June 25, 2009.
4. Review of Draft 2010-2012 Aging/ADRC Plan.
5. Review and approval of 2010 ADRC Budget.
6. Legislative Update.
7. Director's Report.
8. Greater Wisconsin Agency on Aging Resources (GWAar) Network Notes.
9. Announcements.
10. Next meeting date – August 27, 2009.
11. Adjourn.


Tom Diedrick, Chairperson
Aging & Disability Resource Center
of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

SHERIFF'S DEPARTMENT

Brown County

300 EAST WALNUT
P.O. BOX 22003
GREEN BAY, WISCONSIN 54305-4206
PHONE (920) 448-4200 FAX (920) 448-4206



DENNIS KOCKEN
SHERIFF

PUBLIC NOTICE OF MEETING

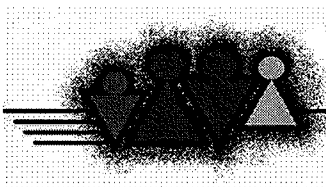
Pursuant to Section 19.84 of the Wisconsin Statutes, notice is hereby given to the public that a regular meeting of the Brown County Traffic Safety Commission will be held on **Thursday, July 16th, 2009 at 9:00 a.m.** at the **Brown County Highway Department, 2198 Glendale Ave., Green Bay.**

Agencies reporting traffic fatalities for the second quarter of 2009 **please forward** incident information in advance to Randy Schultz at: Schultz_rs@co.brown.wi.us. Thank you.

A G E N D A

1. Call to Order
2. Approve Minutes
3. Seat Belt Legislation Resolution
4. STH 172 Construction Update
5. US41 Construction Update
6. BOTS Update (HVE & Legislative)
7. Bike/Ped. Routes Update
8. 2009 Fall Projects
9. 2nd Quarter Serious & Fatal Crash Review
10. Citizen Appearances
11. Other Business as Allowed by Law

Randy Schultz
Chair
Brown County Traffic Safety Commission



Human Services Department

Thomas D. Eggebrecht, Interim Executive Director

111 N. Jefferson Street, Green Bay, WI 54301

Phone: (920) 448-6001, Fax: (920) 448-6126; E-Mail: Eggebrecht_TD@co.brown.wi.us

MEETING OF THE HUMAN SERVICES BOARD

Thursday, July 16, 2009

**SOPHIE BEAUMONT BUILDING 111 NORTH JEFFERSON
BOARDROOM A, 5:15 P.M.**

AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve Minutes of June 18, 2009 Human Services Board Meeting.
4. Approve 2010 Budget Request.
5. Approve Alternative Day and Time for Future Meetings.
6. Director's Report.
7. Any Other Matters.
8. Adjourn Business Meeting.

Notices:

Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda.

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

LIBRARY

515 PINE STREET
GREEN BAY, WISCONSIN 54301-5194

PHONE (920) 448-4400 Ext. 351
FAX (920) 448-4364

LYNN M. STAINBROOK
DIRECTOR

E-MAIL Stainbrook_LM@co.brown.wi.us
WEBSITE www.browncountylibrary.org

BROWN COUNTY LIBRARY BOARD

Central Library

515 Pine Street, Downtown Green Bay

Thursday, July 16, 2009

6:00 p.m.

AGENDA

1. Approve/modify agenda
2. Minutes, bills and communications
3. Open forum for the public
4. Facilities Report
5. OWLSnet/New Integrated Library System
6. Central Library
7. Accountant's report
 - a. Financial report
 - b. Acceptance of gifts, grants and donations
8. Budget
9. Self-check replacement
10. Broadband Technology Opportunities Program
11. Nicolet Federated Library System
 - a. Monthly update
 - b. Projects
12. President's report
13. Director's report
14. Closed session pursuant to Section 19.85(1)(e) WI Statutes, for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – rental space at Kress Family Library, De Pere.
15. Such other matters as are authorized by law
16. Adjournment



Terry Watermolen
President

Notice is hereby given that action by the committee may be taken on any of the items which are described or listed on this agenda.

Have you considered remembering the Friends of the Brown County Library in your will or estate?



JULY 2009



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--|---|--|--|--------------------------|---|
| | | | | | COUNTY OFFICES CLOSED |  4th of July |
| | | | 1 | 2 | 3 | 4 |
| 5 | Executive Cmte 6pm | Facility Master Plan SubCmte 5:15pm | Public Safety 5pm | Ed & Rec 5:30pm | | |
| | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | | Vets' Recognition 5:15pm | | | | |
| | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | | | Human Svcs 5 PM Board of Supervisors 7pm | Fac. Master Plan 4:30 pm Administration Cmte 5:30pm | | |
| | 20 | 21 | 22 | 23 | 24 | 25 |
| | Land Con 7pm Plan Develop & Trans 7:30pm | | | | | |
| 26 | 27 | 28 | 29 | 30 | 31 | |

AUGUST 2009



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--|--------------------------------|---|---|--------|----------|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | Executive Cmte 6pm | Vets' Recognition 5:15pm | | | | |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | EMS 1:30pm Board of Supervisors 7pm | Facility Master Plan SubCmte 5:15pm | 21 | 22 |
| 23 | Land Con 7pm Plan Develop & Trans 7:30pm | 25 | Human Svc Cmte 6pm | Administration Cmte 5:30pm | 28 | 29 |
| 30 | 31 | | | | | |

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COMMITTEE MINUTES

- Aging & Disability Resource Center Board (June 25, 2009)
- Aging & Disability Resource Center Program Committee (June 25, 2009)
- Land Information Office Committee (May 20, 2009)
- Planning Commission Board of Directors (June 3, 2009)

**A copy of the minutes are located on the Brown County website under
http://www.co.brown.wi.us/minutes_and_agendas/**

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING

June 25, 2009

PRESENT: Patricia Finder-Stone, Keith Pamperin, Pat Cochran, Warren Skenadore, Grace Aanonsen, Bill Clancy, Steve Daniels, Donajane Brasch

EXCUSED: Judy Parrish, Libbie Miller, Tom Diedrick

ALSO PRESENT: Sunny Archambault, Devon Christianson, Arlene Westphal, Debra Bowers, Denise Misovec, Diana Brown

PLEDGE OF ALLEGIANCE.

Vice-Chairperson Pamperin called the meeting to order at 8:30 a.m.

ADOPTION OF AGENDA: A motion was made by Ms. Finder-Stone and seconded by Sup. Clancy to adopt the June 25, 2009 agenda. **MOTION CARRIED.**

INTRODUCTIONS: After Board introductions were made, Ms. Christianson introduced John Fritz, our newest Information & Assistance Specialist. Mr. Fritz has worked for the Alzheimers Association for the past 4 ½ years. He is excited about being able to bring some of his expertise in this area to the ADRC and is looking forward to becoming an intricate part of the I&A Staff.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF May 28, 2009: Ms. Finder-Stone moved and Sup. Clancy seconded to approve the minutes of the regular meeting of May 28, 2009. **MOTION CARRIED.**

FINANCIAL REPORT:

- A. REVIEW AND APPROVAL OF THE MAY, 2009 REPORT:** Ms. Archambault reported that for the most part expenses appear to be on target. She noted that we are under in food costs and related expenses and we will be reviewing this information in preparation of the 2010 budget. Program income for the nutrition program shows an average donation of \$1.96; however, we had budgeted for \$2.10. The Older Americans Act revenues will be received this month.

Sup. Clancy moved and Ms. Cochran seconded to approve the May 2009 Financial Report. **MOTION CARRIED.**

- B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:** There were no restricted donations.

- B. APPROVAL TO SUBMIT MIPPA GRANT:** Ms. Archambault explained that through the Medicare Improvement for Patients and Providers Act (MIPPA), grant money has been made available to each county for the purposes of outreach and education to consumers regarding Part D Low Income Subsidy (LIS) and Medicare Savings Programs (MSP). Because the available dollars for each county are so small, the state has asked that we work with Kewaunee County to provide outreach and education to consumers. We also need to provide outreach specifically to the Hmong population. We propose to contract with NEWCAP for Hmong outreach and to contract with an individual for our other outreach efforts in Brown and Kewaunee Counties. The overall goal would be to

increase the number of enrollees. Ms. Archambault stated that the grant would be for \$9,500 per year totaling \$19,000 for the 2 year grant for Brown and Kewaunee Counties.

Ms. Finder-Stone moved and Ms. Brasch seconded to approve the submission of the MIPPA Grant. **MOTION CARRIED.**

REPORT FROM PROGRAM COMMITTEE – RECOMMENDATION FOR 2010-2011 MEAL CONTRACT FOR NUTRITION PROGRAM: Mr. Pamperin reported that the Program Committee had met earlier today and opened the proposal received from Konop Food & Catering Inc. for the 2010-2011 meal contract for the nutrition program. We are currently paying \$3.67 per meal and the new proposal came in at \$3.70 per meal. There were no other proposals submitted. It was the Program Committee's recommendation that we accept Konop's proposed rate of \$3.70 per meal.

Sup. Clancy moved and Ms. Aanonsen seconded to approve and accept Konop's proposal for the 2010-2011 Meal Contract for the Nutrition Program.

2010-2012 AGING UNIT PLAN: Ms. Archambault explained that the Older Americans Act requires that we develop and submit a 3-Year Aging Unit Plan. She reviewed the "Summary of Plan Requirements" and the "Role of the Policy-Making Body" which detailed the requirements for board involvement. These include: Focusing on the development of the plan (June meeting); Review & approval of a draft version prior to public hearings (July meeting); and Review and approval of the final draft following public hearings (August meeting). The board will also need to conduct a review of its Mission Statement.

She explained that the "Plan Context" needs to include information about who are the older persons in Brown County, discuss their needs, how the aging network serves them, our role in long term care, as well as the challenges and resources that impact our consumers and our agency. It must also reflect the advocacy orientation of the aging unit to improve the quality of life for older persons. The Environmental Scan should encompass present capabilities as well as future needs to achieve goals. Goals are required for emergency preparedness, transportation coordination, and family caregiver support activities. Plans can also include goals for areas the board identifies as a priority. In our 2009 Plan, we have included goals for prevention activities.

Public hearings will be scheduled during the first two weeks in August. Ms. Archambault encouraged board members to attend the hearings and will keep everyone posted as the planning process develops.

REVIEW OF DRAFT 2010 ADRC BUDGET: Ms. Archambault prefaced the draft budget information noting that the economics of the nation, state and county will make this budget very difficult. She noted that the county is facing a \$3,000,000 or more deficit before beginning the 2010 budget. County Executive Tom Hinz has met with Department Heads to discuss ways to save dollars on a county level as well as within each department. Department Heads were also asked to discuss this issue with their own staff. At this time everything across the board is being considered from energy efficiencies to staff furloughs, etc.

Because the budget packet from the County Executive will not be distributed to departments until July 7th, this first budget draft reflects the current levy. It is expected that the levy for next year will not be at this level. This first draft is just to give us an idea of where we stand now.

The budget includes no salary increases for ADRC staff and no salary increases for contract agencies.

Ms. Archambault stated that the 2010 budget process does not allow for the addition of new positions – changes to the organizational chart will be handled separately. She explained that we are now contracting with Human Services for Functional Screeners (1 FTE), Economic Support (.5) and a Wait List Staff (5). In talking with Human Services, it was our original intention to move these responsibilities to the ADRC in 2010. However, this would require that positions be transferred to the ADRC. For 2010, until there is a resolution regarding this transfer, we will leave the contract amount with HSD in the proposed budget.

She reviewed the expenses stating that most costs are based on our previous budget noting a few line item changes: Travel is increased due to the required travel associated with performing functional screens; Utilities remains the same for now until we receive direction from the county; Office Supplies are decreased by 10% with expected savings from implementing "lean" measures; Food Costs are increased by 5% based on the new meal cost; and Data Processing, Insurance and Indirect Costs remain the same until we receive the updated county budget information. Under Contract Expenses N.E.W. Curative has asked for \$5,000 over last year; American Red Cross has asked for a \$5,000 increase; management costs have been increased to \$4,000 for the transportation grant; Rural Driver Escort has been increased due to more rides; \$22,899 is budgeted for the continuation of the Prevention Programs; and, \$226,970 for the Human Services Department Contract is budgeted for now. These adjustments bring the projected 2010 Expenses down to \$4,611,632.

On the revenue side, Ms. Archambault noted that a major increase is projected in MA Claiming, much of which offsets the reduction in the ADRC grant. Older Americans Act funding showed an overall slight increase. Nutrition Program Income was decreased by \$1,000 based on this year's experience. The s.85.21 Transportation grant requires a 20% levy match which will result in \$1,805 of levy required for transportation and unavailable for agency use. Revenue projections total \$4,619,820 for 2010.

Ms. Archambault also reviewed the 2010 Budget depicting a breakdown of how expenses and revenues are allocated by program.

LEGISLATIVE UPDATE: Ms. Finder-Stone announced that the CWAG (Coalition of Wisconsin Aging Groups) will be holding their 32nd Annual Convention, *The Changing Face of Aging* in Green Bay on July 23 – 24, 2009. They will also be holding their District Meeting on September 14, 2009 at the S.C. Grand. Ms. Finder-Stone distributed registration forms for the convention and urged board members to attend.

DIRECTOR'S REPORT: Ms. Archambault reported that she has been working on the 2010 Draft Budget.

GREATER WISCONSIN AGENCY ON AGING RESOURCES (GWAar) NETWORK NOTES: Ms. Archambault referred board members to the GWAar Newsletter, the *"Greater Wisconsin Agency on Aging Resources, Inc. Network Notes"*, included in the board packet for their perusal. GWAar's Planning and Service Area covers 70 of Wisconsin's 72 Counties (with the exception of Dane and Milwaukee Counties) and all 11 Native American Tribes in the state.

ANNOUNCEMENTS: There were no announcements.

NEXT MEETING DATE – JULY 15, 2009: The next ADRC Board of Director's Meeting will be held on Wednesday, July 15, 2009.

ADJOURN: Ms. Aanonsen moved to adjourn and Ms. Finder-Stone seconded. **MOTION CARRIED.** The meeting adjourned at 10:04 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ariene Westphal', written over a horizontal line.

Ariene Westphal, Secretary

**PROCEEDINGS OF THE PROGRAM COMMITTEE OF THE AGING AND
DISABILITY RESOURCE CENTER OF BROWN COUNTY** **June 25, 2009**

PRESENT: Keith Pamperin, Pat Finder-Stone

EXCUSED: Libbie Miller

ALSO PRESENT: Sunny Archambault

PLEDGE OF ALLEGIANCE

Mr. Pamperin called the meeting to order at 8:00 a.m. on Thursday, June 25, 2009.

ADOPTION OF AGENDA: The agenda was adopted by consensus.

ELECTION OF CHAIRPERSON: Mr. Pamperin was elected chair by consensus.

APPROVAL OF MINUTES: Neither committee member present was a member in 2007 when the last Program Committee meeting was held. It was agreed that the minutes for June 28, 2007 had been approved when the committee reported during the regular board meeting and needed no further action.

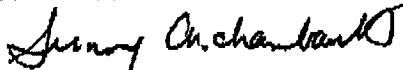
OPENING OF PROPOSALS: The Konop information proposed a meal cost of \$3.70 for 2010. The current rate is \$3.67. There were no other proposals.

CONVENE IN CLOSED SESSION: Members agreed that there was no need to move into closed session. By consensus, the committee recommends that the Board approve Konop's proposed \$3.70 cost per meal.

ANNOUNCEMENTS: None.

ADJOURN: The meeting adjourned at 8:05 a.m.

RESPECTFULLY SUBMITTED:


Sunny Archambault
Director

Minutes
Brown County
Land Information Office (LIO) Committee
Wednesday, May 20, 2009
9:00 AM
305 East Walnut Street (Northern Building) Room 200

ROLL CALL:

| | | | |
|--------------------|------------|------------------------------|------------|
| Kerry Blaney | <u>X</u> | Ray Smith | <u>X</u> |
| Bill Bosiacki | <u>X</u> | Lynn Schwarm | <u>Exc</u> |
| Bill Hafs | <u>X</u> | Jim Wallen | <u>X</u> |
| Robert Heimann | <u>X</u> | Cathy Williquette vice chair | <u>X</u> |
| Pat Ford | <u>Exc</u> | Lynn VandenLangenberg | <u>X</u> |
| Tom Hermesen | <u>Exc</u> | Mike Hronek | <u>X</u> |
| Chuck Lamine chair | <u>X</u> | Bernie Erickson | <u>Exc</u> |
| Jim Nickel | <u>Exc</u> | | |

Also Present: Jeff DuMez, Tom Giese, Tim Hennig, Ken Pabich, Bill Boyle

APPROVAL OF MINUTES:

1. Approval of the minutes from the March 18, 2009 LIO Committee meeting

REPORTS:

1. Project Updates

- a. 2010 aerial photo

Jeff DuMez briefed the committee on the air photo planning and RFP status. Brown and Oconto Counties have jointly put out a Request for Proposals for aerial photos for 2010. The proposals we receive will be used to help estimate costs as we go into the 2010 budget. Jeff said that a potential partnership exists with the Wisconsin DOT through the Metropolitan Planning Organization and also the Department of Homeland Security and USGS. He said that he's presented to the Brown County Planning Commission and has also set up meetings with municipal, utility and tribal officials and staff to go over the plans and partnership options.

2. Legislative Updates & Proposals as related to LIO

- a. Social Security Number redaction

Cathy Williquette updated the committee on a movement to have social security numbers removed from all recorded documents. The Dane County Register of Deeds has had a lot of pressure to remove the SSNs, especially since a member of the public used a public document of a Wisconsin State Senator to obtain the social security number of that state official to obtain a credit card in his name. This senator has been actively pursuing redaction and has tied a \$5 portion of the proposed recording "Flat Fee" to give all register of deeds offices across the state the funding resources to remove the numbers. Cathy noted that no SSNs have been recorded since 2006 when all RODs were prevented by law from accepting any documents with the social security number present. Cathy also noted that our document recording software (Fidlar) does provide free redaction; the technology can scan through all documents to look for the numbers and block them from view.

Jim Wallen questioned whether the \$5 added on to the flat fee proposal was more than required for redaction. He said the Surveyors Association would like to see a sunset provision on the redaction portion of the flat fee proposal or else to use this money for remonumentation and PLSS maintenance efforts.

Bob Heimann asked why we wouldn't start the redaction right away. Cathy said the law currently states that we cannot alter the original, and that even though the digital image is just a copy of the original, in the bigger picture there are a lot of other counties that do not have the technology to do what our Fidar software does to automatically remove the SSNs. Cathy said this is all in very preliminary discussion and that an opinion is being sought by the Counties Association attorney. There is also a committee being formed by the Register of Deeds association called the WRDA committee for social security number redaction.

b. Flat Fee

A brief update was provided. A few more counties have passed resolutions. The legislative action is awaiting the passage of the state budget, after which point the sponsors may begin drafting the bill. As mentioned in the redaction discussion earlier, there is some support from legislators and the WRA to add \$5 to the flat fee for redaction, bringing the flat fee proposal from \$25 to \$30.

c. Survey Modernization Bill

Jim Wallen reported that some of the GIS professionals in the state have misunderstood the bill. The language in the current bill has been interpreted by some GIS professionals to say that they must be licensed as a land surveyor to perform some of their current duties. Jim said that the language simply needs to be cleaned up.

d. E-911 surcharge

Jeff said that an early version of the E-911 surcharge bill included some provisions for aerial photography and other mapping layers utilized by 911 dispatch. The LIO Committee should keep an eye on this bill and also discuss with Jim Nickel to determine if or when these funds come through.

NEW BUSINESS:

1. Approval of the shared County/Municipal Web Mapping Proposal

Jeff presented a proposal to develop a shared web mapping platform between the County and various municipalities located within. Jeff said he has been working with GIS staff from DePere, Green Bay and Bellevue to develop a system that maximizes efficiencies on all levels. This project has been in the works for many months. Several months ago, this group met with Information Services staff to go over the concept. Jeff said that our current software agreement with ESRI allows us to build this shared system. He said the framework for this new web mapping software is in place and that he's been testing it while working with Kevin from I.S. to work out some of the connection issues we've been having with this new server. At this point, a couple very basic w2eb mapping sites have been published but a lot more work needs to be done to make them faster and more "user-friendly".

The proposal involves providing the GIS staff in the local municipalities with expanded

computer network access so that the municipality can log into the County's web server to publish their own custom municipal map layers on top of the County's base map. This "advanced" level of access would require that municipal staff have training and skills with GIS and web mapping. The idea behind this advanced level of access is to give the municipalities the flexibility to create their own web map while leveraging the County's GIS base without tying up too much of the County's staff time. The proposal also provides an "entry level" option for future expansion. With the entry level option, municipal staff would NOT be logging into the county's computer network; rather, the municipal web map would be developed based on a local assistance or "time & materials" contract with the municipality (similar to our current arrangement).

The committee further reviewed the proposal (attached). Discussion ensued.

Bob Heimann said that he supports the concept, but that the proposal lacks sufficient detail in some areas and that he continues to have concerns particularly with the timeline stated on the proposal. Bob's particular concerns involved defining what role I.S. would have in this project as compared to the role of the LIO. He would also like to define back-up procedures in more detail.

Bob Heiman stated that with the new 911 center coming online soon and with the financial system updates that need to be finished right away, among other things, his staff does not have the time to work on this right now, and he also has some concerns with the programming aspect of this system particularly in terms of union agreements.

Ken Pabich said the timeline can be worked out and that a more detailed agreement can be drafted.

Tim Hennig asked that the new agreement contain more detail on the maintenance fund account and how the money will be used.

Motion by Cathy Williquette to approve the concept but to address issues with a detailed municipal agreement with timelines. Motion seconded by Kerry Blaney.

More committee discussion. Mike Hronek would like to continue to test the concepts and the system while we draft the detailed agreements.

Vote taken on the motion. Motion carried unanimously.

2. Approval of application for a \$300 training & education grant through the Wisconsin Land Information Program

Motion by Cathy Williquette to approve, carried unanimously.

3. Formation of a Selection Committee for the 2010 Aerial Photo RFPs

Jeff DuMez said that Kurt Hogarty from Purchasing is assisting with the aerial photo RFP but is not on the selection committee. Jeff said he will make up one member, and because Oconto County is also part of the RFP they will have 2 members on the selection team. Jeff is looking for a couple more Brown County and/or Municipal members and that any volunteers should contact him by next week.

No action taken.

4. 2010 Land Records Modernization Budget Discussion

Jeff said that the LIO Committee needs to start thinking about the 2010 budget. Cathy Williquette said that we are behind in revenues but activity is picking up, though perhaps not enough to reach our projected targets for 2009. Jeff said the 2010 budget will be very lean, as it has been over the last few years, although he expects the County's contribution towards the aerial photo project could be significant unless enough other funding partners can be found.

Jeff said that he will be updating the Land Records Modernization budget history & projection spreadsheet soon and will provide the committee with updated numbers within the next month or two.

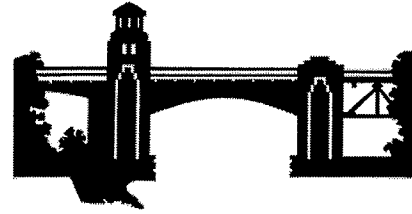
5. Any other matters

No other matters brought forward.

Meeting adjourned.

<<Attachment: Shared Mapping Platform proposal>>

CITY OF DE PERE



335 South Broadway
De Pere, WI 54115
Fax No.: 920/339-4049
Web: <http://www.de-pere.org>

May 20, 2009

To: Brown County LIO Committee

From: City of De Pere
City of Green Bay
Village of Bellevue

RE: Request Approval for Shared Mapping Platform

Over the past year, the communities have worked with the County staff to develop a shared online mapping platform. We feel that we have addressed many of the issues required to make the project a success and we are requesting formal approval to move forward with the project.

This project may serve as a model for many other counties throughout Wisconsin to follow and we are very excited that once again Brown County is taking the 'cutting edge' lead in meeting the goals and objectives of the Land Information Program. The project has specific benefits to all of the communities and users involved:

Brown County:

1. GIS services provided by the County become more efficient, thus saving staff time and resources.
2. The amount of time allocated to community support and data production is reduced with a centralized system, thus benefiting staff time and resources.
3. Potential revenue provided by participating municipalities helps offset a hard cost that would be incurred by the County in either case.

Municipal Involvement:

1. For municipalities that have GIS staff, this project allows for the consolidation of software, hardware, and Internet access, which provides direct cost savings.
2. For municipalities that do not have GIS staff, it now provides a defined means for them to work with the County to provide land information data online thus saving time and resources.
3. By providing this service through the County, all of the municipalities can rely on the most current data, thereby reducing costs and data errors.

Customer:

1. Users of the system will have more consistent interface between all the municipalities.
2. All of the data will be centralized which will once again provide the customer with the most current information provided by the County and Municipality.

The attached project proposal provides details related to the entire project. We believe that it is sufficient to obtain your support.

I. Project Summary

The goal of the project is to provide a centralized public online mapping system within Brown County that optimizes resources between communities and maximizes the services provided to the users of the system. The project will provide two primary services to municipalities in Brown County (see table below).

Brown County Online Mapping Services

| Advance Municipal Mapping | Entry Municipal Mapping |
|--|---|
| General: Municipal staff with skills in GIS and web mapping. Brown County would simply provide access to the server, software, and base map data; Municipal staff would be responsible for developing their own web mapping services and sites, overlaying their own map layers, and programming. | General: Municipal staff are NOT required to have technical expertise in GIS or web mapping. With this option, Brown County staff would be responsible for developing the Municipal Web Mapping Applications. There is a "base hosting" cost plus additional cost for time & materials. |
| Access: Community would be provided a secured municipal folder in which they would store their specific data sets. Access would be similar to service as provided today. | Access: Community data would be stored in municipal folder which would be managed by the County, thus there would be no access needed. |
| Mapping: The mapping interface would be consistent between all communities; however the community would have the ability to manage their mapping service in order to properly provide specific services and access to unique data layers. | Mapping: The mapping interface would be consistent between all communities. The County would be responsible for updating the mapping services as requested by the community. |
| Entry Cost: \$1,000 per year | Entry Cost: \$500 per year |
| Cost: \$1,000 per year. | Cost: \$1,000 per year plus time and materials for updating records, maps and web site development. |

* The yearly cost can be renegotiated depending on the results of the new land records fee proposal.

II. Responsibilities of Participants

Brown County:

1. County would continue to maintain the server, storage, backups and Internet access.
2. County would continue to pay for the software maintenance, offset by municipal contributions.
3. Should the system crash or the Internet go down, the County would communicate that with the municipal participants and work towards correcting the problem following the same IT procedures currently in place.
4. Funds received by participating municipalities would be used to offset the costs related to the Online Mapping Service (ie, hardware, software, staff time etc).
5. Enhancements / upgrades to the online mapping system would be coordinated by the LIO office and communicated with the participants.

Advanced Municipal Mapping:

1. Municipality would be responsible to manage their own data for the mapping system.
2. Municipality would be responsible to manage their own mapping service.
3. Municipality would be responsible to work with the participants and the County for future enhancements and changes to the system.
4. Municipality would be responsible for timely payment to the County.
5. If a Municipality would decide to no longer participate in the service; they would not have any ownership to any of the hardware or software related to the project. Unless such hardware or software has been specifically purchased or designed by the municipality as an approved third party software package.

Entry Municipal Mapping:

1. Municipality would be responsible in establishing a work plan for updates with the County staff.
2. Municipality would be responsible to work with the participants and the County for future enhancements and changes to the system.
3. Municipality would be responsible for timely payment to the County.
4. If a Municipality would decide to no longer participate in the service; they would not have any ownership to any of the hardware or software related to the project.

III. Project Startup Costs

The following project costs have been defined below.

Brown County:

| | |
|---|---------------------|
| Server Migration *: | \$0 |
| ESRI Software Acquisition / Installation *: | \$0 |
| ESRI Support Software (Flex)*: | \$0 |
| Municipal Setup on Server (estimate): | < \$600 |
| Mapping Code: | \$12,000 |
| Project Startup Cost: | <\$12,600 |
| Municipal Contribution (see below) | (<\$10,400) |
| Total Startup Cost for County: | \$2,200 |

*** Please note that some of the costs have been defined as zero since it is a cost incurred by the County independent of this proposal (market with asterisks.)**

Advanced Municipal Mapping:

| | |
|----------------------|---|
| City of De Pere: | \$2,200 (plus \$3,800 to start the project) |
| City of Green Bay: | \$2,200 |
| Village of Bellevue: | \$2,200 |

The City of De Pere would get the 2011 and 2012 maintenance waived. The Bellevue and Green Bay contribution would include the 2010 maintenance.

Entry Municipal Mapping:

It is anticipated that we would not have any Entry level participants at startup; however we are projecting that three communities will be added in 2010 which would bring in \$4,500 towards the mapping system.

IV. Project Timeline

LIO Committee Approval:
Municipal Agreements (if needed):
Setup of Server and Required Software
Acquisition of Mapping Service Base Code
Setup and Testing
Go Live Date

May 2009
June / July 2009
June 2009
August 2009
End of August 2009
September 2009

MINUTES
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, June 3, 2009
Pamperin Park Dance Hall
2477 Shawano Avenue
Green Bay, WI 54303
5:30 p.m.

ROLL CALL:

| | | | |
|-----------------------|------------|-----------------------|---------------|
| Daniel Bertrand | <u>X</u> | Dotty Juengst | <u>X</u> |
| Paul Blindauer | <u>X</u> | John Klasen | <u>X</u> |
| James Botz | <u>X</u> | Pat Kolarik | <u>X</u> |
| Keith Chambers | <u>X</u> | Andy Lundt | <u>Exc</u> |
| William Clancy | <u>Exc</u> | Patrick Moynihan, Jr. | <u>X</u> |
| Norbert Dantinne, Jr. | <u>X</u> | Ken Pabich | <u>Exc</u> |
| Ron DeGrand | <u>X</u> | Mike Soletski | <u>X</u> |
| Bernie Erickson | <u>X</u> | Alan Swatloski | <u>Exc</u> |
| Mike Fleck | <u>X</u> | Jerry Vandersteen | <u>X</u> |
| Steve Grenier | <u>X</u> | Tim VandeWettering | <u>X</u> |
| Mark Handeland | <u>X</u> | Dave Wiese | <u>X</u> |
| Phil Hilgenberg | <u>X</u> | Vacant (C. Green Bay) | <u> </u> |

OTHERS PRESENT: Chuck Lamine, Aaron Schuette, Cole Runge, Lisa Conard, Peter Schleinz, Jon Motquin, and Lori Williams.

1. Approval of the minutes of the May 18, 2009, special meeting of the Brown County Planning Commission Board of Directors.

A motion was made by P. Moynihan, seconded by R. DeGrand, to approve the minutes as presented. Motion carried unanimously.

2. Receive and place on file the draft minutes of the May 18, 2009, meeting of the Transportation Subcommittee.

A motion was made by B. Erickson, seconded by M. Fleck, to receive and place on file the draft minutes. Motion carried unanimously.

3. Local Community Grant Application Review and Approval for the Turning Brown County Green Brownfield Grants.

A. Schuette stated that three Brownfield Grant applications were received for the grant funds that were awarded from the U.S. Environmental Protection Agency. The applications are from the City of De Pere, Village of Allouez, and the Village of Suamico. There are enough grant funds to appropriate up to \$33,450 for each of these sites without using all the available funds. A. Schuette said that after these three projects begin, he intends to send another notice to local municipalities requesting applications for any additional projects.

J. Botz asked what the former use was of the De Pere property.

A. Schuette replied it was a salvage yard, then a welding shop, and most recently Richo Structures.

P. Blindauer said that these applications are for existing or former municipal properties. He asked if the municipalities understand that these grant dollars can be applied to properties that are not owned by municipalities.

A. Schuette responded that he anticipated receiving more private project applications and request that the municipalities would act as the agent to submit the applications. A. Schuette responded that the municipalities are aware they will be responsible for any remediation that may need to occur on the properties.

A motion was made by D. Wiese, seconded by D. Bertrand, to approve the three applications received for the brownfield grants. Motion carried unanimously.

4. Update regarding progress on the Environmental Impact Statement (EIS) for transportation improvements in the southern portion of the Green Bay Metropolitan Area.

C. Runge stated we are now in the Alternatives Analysis and Identification phase of this project. A Stakeholder Committee, comprised of representatives from the communities in the study area as well as county, state, and federal representatives, has been formed to identify and screen alternatives. A meeting of the Stakeholder Committee took place in February and a Public Information Meeting (PIM) was held on April 23, 2009, with over 100 people in attendance. Comments received during and after the PIM meeting can be viewed on the Brown County Planning Commission web site. As a result of the Stakeholder Committee and PIM meetings, 11 potential alignment alternatives have been identified. These 11 alternatives will be looked at as either an arterial crossing or as a freeway, resulting in a total of 22 different options. Based off of the nine objectives in the Purpose and Need Paper, these 22 options will likely be narrowed down to four or five which will be studied in greater detail.

A motion was made by M. Soletski, seconded by D. Bertrand, to receive and place on file. Motion carried unanimously.

5. Director's report.

C. Lamine said that the Planning, Development and Transportation Committee voted 4-1 in favor of Brown County withdrawing from the Bay-Lake Regional Planning Commission in 2010. This item will go before the County Board in June and requires a 2/3 majority vote.

C. Lamine announced that Dan Teaters has accepted the Planner I (GIS/Transportation) position and will be starting later this month.

6. Brown County Planning Commission staff updates on work activities during the month of May 2009.

The staff updates on work activities were accepted as presented.

7. Other matters.

N. Dantine invited anyone interested in a roundabout discussion to attend the next Planning, Development and Transportation Committee meeting on June 22, 2009.

8. Adjourn.

A motion was made by M. Fleck, seconded by B. Erickson, to adjourn. Motion carried unanimously. The meeting adjourned at 5:47 p.m.

:lsw